

Student Name	Student ID Number
School	Grade

LPS Student Computing Device Responsible Use Agreement (RUA)

All Student Computing Devices issued by Lincoln Public School (LPS) have been chosen to support digital curriculum and effective instruction within and outside of LPS classrooms. The devices can access the internet and run applications enabling learners to participate fully in digital learning opportunities. Use of a device is a privilege and students must demonstrate appropriate caution and responsibility when using it. Parent permission is required before any device may be assigned to a student.

FOR PARENTS/GUARDIANS

- I authorize the use of an internet-enabled LPS Student Computing Device by my child and am willing to act as the supervisor while my child is not at school.
- I understand the device is the property of LPS and that this Agreement extends to any devices issued by LPS to my child.
- I understand that use of the device is a privilege and assert that my child will comply with LPS School Board policies (6441: Technology Resources and Internet Safety), regulations (6441.1: Acceptable Use of Computers, Network, Internet and Websites), and this Agreement.
- I have been provided information regarding the optional LPS Student Computing Device Coverage Program and I understand my financial responsibilities should I choose to participate or not.
- I agree to the safe and timely return of the device at any time upon LPS request or when it is otherwise due.
- I recognize that LPS maintains filtering capability regardless of the host network.
- I understand that LPS is not liable for any use or sites accessed or material viewed or downloaded through an outside network or inappropriate network/system access while my child is using the device.
- I grant permission for LPS to provide selected information required for my child to use online or other equipment or instructional technology tools approved by the Instructional Technology Tool Evaluation Committee. I further consent that LPS may provide such information on my behalf under the Children's Online Privacy Protection Act, Children's Internet Protection Act, Protection of Pupil Rights Amendment, Family Educational Rights and Privacy Act, and other federal or state law.
- I specifically agree to indemnify and hold Lincoln Public Schools harmless from all liability, damages, claims, costs, expenses or other charges of any kind or nature whatsoever resulting from my child's use of the LPS device or from any unauthorized use or content viewed on or downloaded to the device.

PARENT / GUARDIAN INFORMATION

Contact Information (phone # and/or email)	
Parent/Guardian Name (printed)	
Parent/Guardian Signature	Date

FOR STUDENTS

I will demonstrate digital citizenship by taking care of any Student Computing Device issued to me by LPS. I agree to return devices in good condition at the end of my loan period.

I will

- use LPS Student Computing Devices to access school assigned content and complete school work in accordance with LPS School Board policies (6441: Technology Resources and Internet Safety) and regulations (6441.1: Acceptable Use of Computers, Network, Internet and Websites)
- demonstrate proper care of the device by using the provided protective bag or cover when transporting or storing it
- bring the device, fully charged, to school each day
- charge the device only with the power cord provided with the device
- save all documents and school-related files to approved network servers so that no data will be lost in the event the device must be completely reset
- promptly report any damage to the device and/or problems with the operation of the device
- report loss or theft within 24 hours to school officials and authorities (Police)
- obtain permission from individuals prior to using the device to record them visually or audibly
- keep the device free of any decorative writing, drawing, stickers, paint, tape and decals
- turn over the device to staff upon request
- only use LPS approved Instructional Technology Tools that utilize my LPS username and password
District-approved exceptions will be communicated by the teacher
- keep my LPS username and password private

I will not

- throw, drop, or damage the LPS Student Computing Device in any way
- give the device to another student, friend, or family member for his/her use
- attempt to alter the configuration or user permissions of the device
- remove or copy any of the software applications or management/security utilities
- leave the device unsupervised (on desk, in hall, in car, etc.)
- distribute, exchange, upload, attach, or archive any type of audio/video recordings unless the content has been reviewed and approved by a teacher who directs where the content will be stored
- download copyrighted or proprietary data or material
- order replacement parts for or have anyone other than LPS personnel fix the device.

NO EXPECTATION OF PRIVACY

Because LPS owns the device, students have no expectation of confidentiality or privacy with respect to the device. LPS may, without prior notice or consent, log into, view, monitor, and record use of the device and any corresponding technology tools at any time for any reason related to the operations of LPS.

STUDENT INFORMATION

Student Name (printed)	
Student Signature	Date